Forward plan



THIS DOCUMENT GIVES NOTICE OF ANTICIPATED KEY DECISIONS TO BE TAKEN AT CABINET AND OTHER MEETINGS

This update published 3 August 2020

Democratic Services

Contact: Oliver Harrison, Democratic Services Officer, email: corrina.haskins@bristol.gov.uk

Tel: 0117 35 76519

BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on the first Tuesday of the month. Meetings start at 4pm. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under APR15 –

General Exception, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must

be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information:- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; 0r
	(b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Marvin Rees (Lab) Mayor of Bristol
- Cllr Craig Cheney (Lab) Designated Deputy Mayor (with special responsibility for Finance, Governance and Performance)
- Cllr Asher Craig (Lab) Deputy Mayor (with special responsibility for Communities)
- Cllr Nicola Beech Cabinet Member for Spatial Planning and City Design
- Cllr Kye Dudd (Lab) Cabinet Member for Transport, Energy, and New Green Deal
- Cllr Helen Godwin (Lab) Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services
- Cllr Helen Holland (Lab) Cabinet Member for Adult Social Care
- Cllr Anna Keen (Lab) Cabinet Member for Education and Skills
- Cllr Steve Pearce (Lab) Cabinet Member for Waste Commercialisation and Regulatory Services
- Cllr Paul Smith (Lab) Cabinet Member for Housing

The City Council's website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Mike Jackson mike.jackson@ bristol.gov.uk	Clean Air Plan Update - NEW ITEM To provide an update to Cabinet Non Key Open	Cabinet 1 Sep 2020	Mayor	Overview and Scrutiny Management Board (OSMB)
Michael Pilcher michael.pilcher @bristol.gov.uk	Covid-19 Emergency Decision Making Update - NEW ITEM To note the standing down of the Covid-19 emergency decision making arrangements agreed by Cabinet on the 28th April 2020 and the basis upon which this could be reinstated. Open	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board (OSMB)
Ann James Ann.James@bri stol.gov.uk	The Future of Youth Services in Bristol - NEW ITEM To seek approval to develop youth services for the next five years and beyond including a consultation and co-construction period to commission services and to work with partners to deliver youth services that meet the needs of Bristol's diverse communities. Open	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services	People Scrutiny Commission
Emily Price	Procurement of Multi-Disciplinary Consultant Planning Team to	Cabinet	Cabinet Member with	Growth and
emily.price@bri strol.gov.uk	Accelerate Delivery of Council Owned Sites - NEW ITEM To seek approval to procure a multi-disciplinary team using	1 Sep 2020	responsibility for Housing	Regeneration Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Homes England framework to secure outline planning consent on 5 council owned sites for housing led developments Open			Commission
Matthew Kendall matthew.kenda Il@bristol.gov.u k	Housing Benefit and Council Tax Reduction Process - NEW ITEM To seek approval for a new information and evidence requirement process to assess applications and changes for Housing Benefits and Council Tax Reduction schemes. Open	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Raz Constantinescu raz.constantine scu@bristol.gov .uk	Pothole Action Fund - NEW ITEM To seek approval to allocate Bristol's allocation from the Pothole Fund to enable Bristol City Council to undertake urgent repairs Open	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal	Growth and Regeneration Scrutiny Commission
Paul Sylvester paul.sylvester@ bristol.gov.uk	Imperial Apartments (Parkview development) - NEW ITEM To seek approval to enter into a nomination agreement for the site now known as Imperial Apartments to provide 266 units of accommodation for a range of needs Part exempt	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Guy Fishbourne guy.fishbourne @bristol.gov.uk	Hengrove PFI Leisure Centre - NEW ITEM To seek approval in relation to financial adjustments required in accordance with obligations under the PFI contract as a result of COVID-19. Part exempt 3	Cabinet 1 Sep 2020	Mayor	People Scrutiny Commission
Stephen Peacock stephen.peacoc k@bristol.gov.u k	Watershed Phase 1 Redevelopment To seek approval to underwrite phase one of Watershed redevelopment as grant recipient of Revolving Infrastructure Funds from WECA. Part exempt 3	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Penny Fell penny.fell@bris tol.gov.uk, Jacqueline Miller jacqueline.mille r@bristol.gov.u k>	Fleet Services Electric Vehicles Centre of Excellence To seek approval of the application to Highways England Designated Funds Capital Investment Grant. Part exempt 3	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal, Cabinet Member with responsibility for Waste, Commercialisation and Regulatory	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
			Services	
Michael Pilcher michael.pilcher @bristol.gov.uk	Medium Term Financial Plan and Capital Strategy To approve the Medium Term Financial Plan (MTFP) and Capital Strategy for 2021/2022. Part exempt 3	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	Budget Monitoring Outturn Report P4 To provide an update to Cabinet for Period 4. Open 3	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Jan Cadby jan.cadby@brist ol.gov.uk	Q1 Corporate Risk Register 2020/21 Annual Report To note the Corporate Risk Register for Quarter One. Non Key Open	Cabinet 1 Sep 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Stephen Peacock stephen.peacoc k@bristol.gov.u k	Funding for Hengrove Park Enabling Works (Highways Junctions and Primary School) To seek approval for alternative funding to rebuild and expand Perry Court Primary School and delivery of new highway junctions and related sustainable travel improvements. Open	Cabinet 1 Sep 2020	Mayor	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Hayley Ash Hayley.ash@bri stol.gov.uk, Richard Fletcher richard.fletcher @bristol.gov.uk	Bristol Future Parks Programme To seek approval to launch a pilot to test Future Parks expressions of interest process. Open	Cabinet 1 Sep 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	Communities Scrutiny Commission
Penny Germon penny.germon @bristol.gov.uk	Enabling the Voluntary Community and Social Enterprise Sector Support Grant To seek approval to extend current funding agreement 'Enabling the VCSE sector support grant' for 12 months. Part exempt	Cabinet 1 Sep 2020	Deputy Mayor (with responsibility for Communities, Equalities and Public Health)	Communities Scrutiny Commission
James Anderson james.anderson @bristol.gov.uk	Special Educational Needs Sufficiency and Capital Programme To seek approval for the Special Educational Needs Sufficiency and Capital Programme. Open	Cabinet 1 Sep 2020	Cabinet Member with responsibility for Education and Skills	People Scrutiny Commission
Tim Borrett	Revised Bristol City Council Business Plan 2020/21 (Covid-19	Cabinet	Designated Deputy	Overview and
tim.borrett@bri	Recovery)	1 Sep 2021	Mayor with	Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
stol.gov.uk	To note the Council's updated Annual Business Plan for 2020/21 as revised to take account for Covid-19 impacts and recovery. Open		responsibility for Finance, Governance and Performance	Management Board
Sarah O'Driscoll sarah.odriscoll @bristol.gov.uk	Local Development Scheme (LDS) More information to follow Open	Cabinet 6 Oct 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Stephen Peacock stephen.peacoc k@bristol.gov.u k	Southmead Regeneration Programme More information to follow Open	Cabinet 6 Oct 2020	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Michael Pilcher michael.pilcher @bristol.gov.uk	Budget Monitoring Outturn report P5 More information to follow. Part exempt 3	Cabinet 6 Oct 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Paul Sylvester paul.sylvester@	Alternative Temporary and Move On Accommodation Procurement	Cabinet 6 Oct 2020	Cabinet Member with responsibility for	Communities Scrutiny

Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
More information to follow.		Housing	Commission
Open			
Development of Hawkfield Business Park More information to follow	Cabinet	Designated Deputy	Growth and Regeneration
Part exempt 3	6 OCT 2020	responsibility for Finance, Governance and Performance	Scrutiny Commission
Climate Emergency Programme More information to follow. Open	Cabinet 6 Oct 2020	Cabinet Member with responsibility for Transport, Energy and the Green New Deal	Growth and Regeneration Scrutiny Commission
Approval of HMO Supplemental Planning Document More information to follow. Open	Cabinet 3 Nov 2020	Cabinet Member with responsibility for Spatial Planning and City Design	Growth and Regeneration Scrutiny Commission
Budget Monitoring Outturn Report P6 More Information to follow.	Cabinet 3 Nov 2020	Designated Deputy Mayor with	Resources Scrutiny Commission
	More information to follow. Open Development of Hawkfield Business Park More information to follow. Part exempt 3 Climate Emergency Programme More information to follow. Open Approval of HMO Supplemental Planning Document More information to follow. Open Budget Monitoring Outturn Report P6	More information to follow. Open Development of Hawkfield Business Park More information to follow. Part exempt 3 Climate Emergency Programme More information to follow. Open Cabinet 6 Oct 2020 Approval of HMO Supplemental Planning Document More information to follow. Open Approval of HMO Supplemental Planning Document More information to follow. Open Budget Monitoring Outturn Report P6 Cabinet	More information to follow. Open Development of Hawkfield Business Park More information to follow. Part exempt 3 Climate Emergency Programme More information to follow. Climate Information to follow. Climate Information to follow. Climate Finance, Governance and Performance Cabinet 6 Oct 2020 responsibility for Transport, Energy and the Green New Deal Approval of HMO Supplemental Planning Document More information to follow. Approval of HMO Supplemental Planning Document More information to follow. Cabinet Transport, Energy and the Green New Deal Cabinet Transport, Energy and the Green New Deal Cabinet Transport, Energy and the Green New Deal Cabinet Designated Deputy

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Part exempt 3		Finance, Governance and Performance	
Stephen Peacock stephen.peacoc k@bristol.gov.u k	Property Asset Management Plan More information to follow. Open	Cabinet 3 Nov 2020	Cabinet Member with responsibility for Housing, Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	Collection Fund Report - Council Tax and Business Rates Surplus To seek approval for 20/21 Collection Fund Surplus/Deficit. Part exempt 3	Cabinet 3 Nov 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	Council Tax Base Report More information to follow Part exempt 3	Cabinet 3 Nov 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	Budget Monitoring Outturn report P7 More Information to follow. Part exempt 3	Cabinet 1 Dec 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Jan Cadby jan.cadby@brist ol.gov.uk, Denise Murray denise.murray @bristol.gov.uk	Q2 Corporate Risk Report 20/21 Annual Report More information to follow. Non Key Open	Cabinet 1 Dec 2020	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Paul Sylvester paul.sylvester@ bristol.gov.uk	Rough Sleeping Initiative Funding 21/22 - 23/24 More information to follow. Open	Cabinet 1 Dec 2020	Cabinet Member with responsibility for Housing	Communities Scrutiny Commission
Michael Pilcher michael.pilcher @bristol.gov.uk	Budget Recommendations to Full Council, including the Treasury Management Strategy More information to follow. Part exempt 3	Cabinet Not before 5th Jan 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	Budget Monitoring Outturn report P8 More information to follow. Part exempt 3	Cabinet 5 Jan 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Jan Cadby jan.cadby@brist ol.gov.uk	Q3 Corporate Risk Register 2020/21 - NEW ITEM To note the Corporate Risk Register for Quarter Three. Non Key Open	Cabinet 2 Mar 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
James Beardall james.beardall @bristol.gov.uk	Corporate Parenting Strategy Refresh More information to follow Open	Cabinet 13 Apr 2021	Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services	People Scrutiny Commission
Michael Pilcher michael.pilcher @bristol.gov.uk	Financial Outturn Report 20/21 More information to follow Part exempt 3	Cabinet 13 Apr 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Sarah Spicer sarah.spicer@b ristol.gov.uk	Rent Policy and Service Charges More information to follow Open	Cabinet 13 Apr 2021	Cabinet Member with responsibility for Housing	Communities Scrutiny Commission
Jan Cadby	Q4 Corporate Risk Report 20/21	Cabinet	Designated Deputy	Overview and

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
jan.cadby@brist	More information to follow	13 Apr	Mayor with	Scrutiny
ol.gov.uk,		2021	responsibility for	Management
Denise Murray	Open		Finance, Governance	Board
denise.murray			and Performance	
@bristol.gov.uk				
Oliver Roberts	Lawrence Weston Community Hub	Cabinet	Deputy Mayor (with	Growth and
oliver.roberts@	To consider development of a new build community and health	Before 4	responsibility for	Regeneration/Co
bristol.gov.uk	hub in Lawrence Weston on Council owned land.	May 2021	Communities,	mmunities
			Equalities and Public	Scrutiny
	Part exempt		Health)	Commission
	3			
Denise Murray	Social Value Policy	Cabinet	Designated Deputy	Resources
denise.murray	To approve the annual refresh of the Social Value Policy & Tool	Before 4	Mayor with	Scrutiny
@bristol.gov.uk	Kit	May 2021	responsibility for	Commission
			Finance, Governance	
	Open		and Performance	
Pete Anderson	Connected City Project	Cabinet	Designated Deputy	Growth and
peter.anderson	More information to follow.	Before 4	Mayor with	Regeneration
@bristol.gov.uk		May 2021	responsibility for	Scrutiny
C Triasanga Trum	Part exempt	,	Finance, Governance	Commission
	3		and Performance	
Stephen	Acquisition of Land at Broomhill Road, Brislington	Cabinet	Cabinet Member with	Growth and

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Peacock stephen.peacoc k@bristol.gov.u k	More information to follow. Part exempt 3	Before 4 May 2021	responsibility for Housing	Regeneration Scrutiny Commission
Mark Williams Mark.williams@ bristol.gov.uk	Members Parental Leave Policy To seek Cabinet approval for recommendation to Full Council for a Members' entitlement to maternity, paternity, shared parental and adoption leave and relevant allowances policy. Non Key Open	Cabinet Before 4 May 2021	Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services	Resources Scrutiny Commission
Nuala Gallagher nuala.gallagher @bristol.gov.uk	Enterprise Zone Update More information to follow. Open	Cabinet Before 4 May 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Growth and Regeneration Scrutiny Commission
Stephen Peacock stephen.peacoc k@bristol.gov.u k	Housing Infrastructure Fund More information to follow. Open	Cabinet Before 4 May 2021	Cabinet Member with responsibility for Housing	Growth and Regeneration Scrutiny Commission
Jacqui Jensen	Housing payments made under the Vulnerable Person's	Cabinet	Deputy Mayor (with	People Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Jacqui.Jensen@ bristol.gov.uk	Resettlement Scheme and the Global Resettlement Scheme More information to follow Part exempt 3	Before 4 May 2021	responsibility for Communities, Equalities and Public Health)	Commission
Gail Rogers gail.rogers@bris tol.gov.uk	Placement Sufficiency Strategy More information to follow Open	Cabinet Before 4 May 2021	Cabinet Member with responsibility for Women, Children and Families (Young People), and Lead Member for Children's Services	People Scrutiny Commission
Denise Murray denise.murray @bristol.gov.uk	Implementation of a Supplier Early Payment More information to follow. Part exempt 3	Cabinet Before 4 May 2021	Designated Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Patsy Mellor patsy.mellor@b ristol.gov.uk	Waste Minimisation, Recycling and Waste Service improvements To seek approval for policy and service improvements. Part exempt 3	Cabinet Not before 4th May 2021	Cabinet Member with responsibility for Waste, Commercialisation and Regulatory Services	Communities Scrutiny Commission